



40 Richards Ave, Norwalk, CT 06854  
TEL 203.750.3200 • FAX 203.750.3232

## SECURITIES DELIVERY AND WIRE TRANSFER INSTRUCTIONS

1. **Please notify Fairfield County's Community Foundation (FCCF), [finance@FCCFoundation.org](mailto:finance@FCCFoundation.org)**, of imminent transfers or call Joe Baker, CFO, at 203-750-3204 so your gift is credited to the proper fund account.
2. **Please include information about:**
  - a. **What** is being transferred (number of specific stock shares, cash, etc.),
  - b. **The name of donor and fund** at Fairfield County's Community Foundation to be credited with the gift, and;
  - c. **From where** assets are being transferred.

The custodian bank for Fairfield County's Community Foundation is:

U.S. Bank N.A.  
60 Livingston Ave Saint Paul MN 55107-2292  
Our contact is Robert J. Ruby, Jr.  
Tel: 302.576.3710 Fax: 302.576.3718

### **Wiring Instructions for Cash**

U.S. Bank N.A.  
60 Livingston Ave Saint Paul MN 55107-2292  
ABA Number: 091000022  
Credit Account Number: 173103781832  
Credit Account Name: ITC SOUTH & EAST DEPOSITORY  
1555 RIVERCENTER DRIVE SUITE 300 MILWAUKEE WI 53212

\*FFC Account Name: FAIRFIELD CTY COMM FDTN INV POOL

\*FFC Account Number: 6728029560

OR

\*FFC Account Name: FAIRFIELD CTY COMM FDTN MMRKT POOL

\*FFC Account Number: 6728029568

### **Wiring Instructions for Stock Gifts:**

Including but not limited to Equities, Corporate and Municipal Bonds, Commercial Paper, Medium-Term Notes, Collateralized Mortgage Issues, and Zero Coupon Bonds

Instruct current custodian to deliver to: The Depository Trust Company  
Participant Account 2803

\*For credit to **FCCF NEUBERGER BERMAN 6728029564**

**Wiring Instructions for Fed-eligible security:**

Including all Fed-eligible Bonds, Bills, Notes, and agencies, including GNMA's

Instruct current custodian to deliver to: Federal Reserve Bank of Cleveland  
US BK CINCINNATI/TRUST  
ABA 042-000-013

\*For Account Number: **6728029564**

\*For Account Name: **FCCF NEUBERGER BERMAN**

**Instructions for Delivery of Physical Certificates:**

Instruct current custodian to deliver to:

U.S. Bank  
1555 N. RiverCenter Dr  
Suite 302  
Securities Processing, MK-WI-S302  
Milwaukee, WI 53212

**Instructions for Delivery of Foreign Stock or Bond Issues:**

Contact Global Account Services for proper delivery instructions:

Email: [global.accountservices@usbank.com](mailto:global.accountservices@usbank.com)

Fax: 651-767-9137

**To deposit foreign physical issues:**

Contact your trust administrator for proper delivery instructions.

**Cost Basis Transfer Statements should be sent to:**

CBRS: Broker 02803

Manual Statements: U.S. Bank  
1555 N. RiverCenter Drive  
Suite 302  
Securities Processing, MK-WI-S302  
Milwaukee, WI 53212

**For Questions or Other Transfer Information, Contact:**

Joseph Baker  
CFO  
FCCF  
203-750-3204  
[Finance@fccfoundation.org](mailto:Finance@fccfoundation.org)

**FCCF Transmits All Wire and Account Information via Encrypted Email**